V.D. (VARUN DHAKA) INSTITUTE OF TECHNOLOGY

Recognized by : NATIONAL COUNCIL FOR TEACHER EDUCATION (NCTE)
Affiliated to : GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI
Krishan Vihar, Near Sector-20, Rohini, New Delhi-110086
Tel. : 8882523711, 9810858750 | E-mail : vditrd@yahoo.com

Ref. No.

Dated : .....

TO WHOM IT MAY CONCERN

This is to Certify that the Institute has the Policy for: -

1. Conferring best teacher / resource awards
2. ranting Study Leave to Staff
3. Disbursing funds / Conveyance, Seminars and Workshop etc.
4. Allowing Staff to attend refresher Course / Orientation Programme etc.
5. Permitting Staff to use Computer in the Lab and the Internet in the Campus.

Principal
V.D.I.T

V.D. Institute of Technology
Principal
New Delhi

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Memorandum

1. Duty leave is granted for performing duty assigned by the University.
2. Grant of leave on Medical Certificate.
3. A regular Teacher 12 Casual Leave in a year for Domestic and Private Affairs.
4. Special Casual leave is granted for Educational Conference Seminar or activities conducted by university.
5. Study leave is granted for higher studies.

Principal
V.D.I.T

V.D. Institute of Technology Principal New Delhi

CUBIC
STAFF ROOM

V.D. Institute of Technology
Principal
New Delhi

V.D. INSTITUTE OF TECHNOLOGY

KRISHAN VIHAR, NEW DELHI-110086

Voucher No. 23 Dated 05/04/2024

DEBIT	AMOUNT Rs.	P
Payment for Seminar purpose given to Dr. Manju Bala		
RUPEES TOTAL Rs.		
CREDIT		
RUPEES TOTAL Rs.	500/-	

Accountant

Chairman / Secretary

RECEIVED with thanks from V.D. INSTITUTE OF TECHNOLOGY the sum of Rupees Five hundred only/- on account of Dr. Manju Bala by Cash/Cheque No. Cash Date 05/04/2024

Rs. 500/-

Receiver's Signature

V.D. INSTITUTE OF TECHNOLOGY

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KRISHAN VIHAR, NEW DELHI-110086

Voucher No. 21 Dated 21/12/2024

DEBIT	AMOUNT Rs	P.
Payment for Seminar purpose given to Ms. Ashalata Bedant		
RUPEES TOTAL Rs.		
CREDIT		
RUPEES TOTAL Rs.	500/-	

Accountant

Chairman / Secretary

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the sum of Rupees Five Rupees only

on account of Ms. Ashalata Bedant

by Cash/ Cheque No. Cash Date 21/12/2024

Rs. 500/-

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V.D. INSTITUTE OF TECHNOLOGY

KRISHAN VIHAR, NEW DELHI-110086

Voucher No. 24 Dated 8/10/2025

DEBIT	AMOUNT Rs.	P.
Payment for Seminar purpose given to Dr. Ashraf Ekram		
RUPEES TOTAL Rs.		
CREDIT		
RUPEES TOTAL Rs.	500/-	

Accountant

Chairman / Secretary

RECEIVED with thanks from V.D. INSTITUTE OF TECHNOLOGY

the sum of Rupees Five hundred only

on account of Dr. Ashraf Ekram

by Cash/ Cheque No. Cash Date 8/10/2025

Rs. 500/-

Receiver's Signature

V.D.INSTITUTE OF TECHNOLOGY

MERIT CERTIFICATE

Is Given To

Ms. Anuja Madan

(ECE-II)

ASSISTANT PROFESSOR

For her achievement in the field of Education and proves that he/She is competent in his field

V.D.INSTITUTE OF TECHNOLOGY

MERIT CERTIFICATE

Is Given To

Ms. Deepali kataria

(RETD)

ASSISTANT PROFESSOR

For her achievement in the field of Education and proves that he She is competent in his field

PRINCIPAL

(V.D.I.T)