V.D. (VARUN DHAKA) INSTITUTE OF TECHNOLOGY

Recognized by : NATIONAL COUNCIL FOR TEACHER EDUCATION (NCTE)
Affiliated to : GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI
Krishan Vihar, Near Sector-20, Rohini, New Delhi-110086
Tel. : 8882523711, 9810858750 | E-mail : vditrd@yahoo.com

Ref. No. Dated : .....

V.D.INSTITUTE OF TECHNOLOGY

KRISHAN VIHAR, NEW DELHI 110086

Grievance Redressal Cell

As suggested by University Grants Commission New Delhi the Institute has established a Grievance Redressal Cell, to Provide a Mechanism for Redressal of Students Grievances and ENSURE the Transparency in academic affairs and prevention of unfair practices etc. the function of the Cell is to look into the complaints lodged / reported by any students and analysis of problems.

Anyone with a genuine Grievance may approach the principal in person or in consultation with the in charge of Grievance Redressal Cell. In case the person is unwilling to appear in self, grievances may be dropped of the Grievance Cell at here be sent through email to the officer in charge of Students Grievance Cell.

Principal
V.D.I.T.

V.D. Institute of Technology Principal New Delhi

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Students Grievance and Redressal Committee Members

2024-2025

The Following Persons are hereby Nominated as the Member of the students Grievance and Redressal Committee

Sr. No.	Name	Designation	Contact No.	Email.ID
1.	Dr. Prince Parmar	Principal	9868955054	princeparmar815@gmail.com
2.	Dr. S.K. Mishra	Associate Professor	9818059568	skmishra.vdit@yahoo.com
3.	Ms. Rakhi Negi	Nodal Officer	95827 72391	vditrd@yahoo.com
4.	Dr. Manju Bala	Students Counselor (Assistant Professor)	98996 94624	vditrd@yahoo.com
5.	Dr. Rachana Dahia	Students Counselor (Assistant Professor)	78381 82826	vditrd@yahoo.com
6.	Ms. Neelam	Student Member	9654574470	vditrd@yahoo.com
7.	Ms. Vanshika Giri	Student Member	7703 969 492	vditrd@yahoo.com
8.	Moni	Student Member	9811769061	vditrd@yahoo.com

Students may also take Consultation from The Below Stated Experts

Sr. No.	Name	Designation	Contact No.	Email.ID
1.	Dr. Anil Chandra	Medical Practioner	9999777152	Dranilchandra2@gmail.com
2.	Mrs. Ashalata Bedant	Psychologist	8700646032	ashalata80@gmail.com

Principal
V.D.I.T

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Ref. No.

Dated : .....

Students Counsellor

Mrs. Ashalata Bedant (Assistant professor) has been appointed as a Student's Counselor **during 2024-2025** in our Institute. She had done Master Degree in Psychology. She is guiding Counselling the Student's time to time.

Thanks & Regards

Principal
V.D.I.T.

V.D. Institute of Technology
Principal
New Delhi

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Ref. No.

Students Appeal Complaint and Grievances.

1. Academic Grievance: -
   a. Examination Related issues.
   b. Issues related to Study.

▶Solution: -Academic related issued discussed with Principal and Problem is resolved.

2. Administrative Decision, Services or facilities.
   a. Issues related to sitting facility.
   b. Issues related to Water facilities/ Washroom Facilities.
   c. issue related to hygiene.

▶Solution: - Facilities related issues were resolved by providing RO Water facilities, proper sitting facilities & hygiene.

3. Grievance about a Students behavior towards other Students.
   a. Issues related to quarrel.

▶Solution: - Students discussed the issues with class Teacher and Principal and Resolved the Problem together.

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V.D.I.T.

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Principal
New Delhi

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No.

Dated : .....

Minutes of the Meeting of Grievance Committee Held on 08.10.2024

The Meeting of the Standing established cum- Grievance Committee Held on 08.10.2024 at 12:00 PM in the Selection Committee Room.

Following were Present: -

Sr. No.	Name	Designation
1.	Dr. Prince Parmar	Principal
2.	Dr. S.K. Mishra	Associate Professor
3.	Ms. Rakhi Negi	Nodal Officer
4.	Dr. Rachana Dahia	Students Counselor (Assistant Professor)
5.	Ms. Neelam	Student Member
6.	Ms. Vanshika Giri	Student Member
7.	Moni	Student Member

Item No 01:- To consider the appeal dated 08.10.2024 for sports Facility.
Response:- The committee consider the appeal of students.
Item No 02 :- Responses Received from the Suggestion box.
Sports Equipments Facility
Response: - Regarding the above suggestions received from students committee suggested that immediate action must be taken.

Principal
V.D.I.T

V.D. Institute of Technology Principal New Delhi

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Dated : .....

No.

Action Taken Against Grievances (To Be Done By CSGRC)

Form 01st July 2024 to 30 June 2025

Sr. No.	Name Of Students	Enrollment No.	Types/ Details of Grievances	Date of Incident	Action Taken	Concern Teacher Name
1.	Rachna	00217402123	Adjustment Problem	19-09-2024	Counseling	Ms. Ashalata Bedant

A) Action Take

1. Rachna - Counseling

Principal
V.D.I.T

V.D. Institute of Technology
Principal
New Delhi

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Dated : .....

No.

Action Taken Against Grievances (To Be Done By CSGRC)

Form 01st July 2024 to 30 June 2025

Sr. No.	Name Of Students	Enrollment No.	Types/ Details of Grievances	Date of Incident	Action Taken	Concern Teacher Name
	Nishi Sharma	35217402123	Individual	15-02-2025	Counseling	Ms. Ashalata Bedant

B) Action Take

1. Nishi Sharma - Counseling

Principal
V.D.I.T

V.D. Institute of Technology
Principal
New Delhi