V.D. (VARUN DHAKA) INSTITUTE OF TECHNOLOGY

Recognized by : NATIONAL COUNCIL FOR TECHNICAL EDUCATION (NCTE)
Affiliated to : GURU GOBIND SINGH INDRAPPRASTHA UNIVERSITY, DELHI
Krishan Vihar, Near Sector-20, Rohini, New Delhi-110086
Tel.: 9899252371, 9810858740 | E-mail : vditnc@yahoo.com

Ref. No. : VDIT/2025/SGRC/001

DATE :- 15/10/2025

Students Grievance and Redressal Committee Members

(2025-2026)

The Following Persons are hereby Nominated as the Member of the students

Grievance and Redressal Committee

Sr. No.	Name	Designation	Contact No.	Email.ID
1.	Dr. Prince Parmar	Principal	9868955054	princeparmar815@gmail.com
2.	Dr. S.K. Mishra	Associate Professor	9818059568	skmishra.vdit@yahoo.com
3.	Jay Kumar	Nodal Officer	8377986805	vditrd@yahoo.com
4.	Dr. Manju Bala	Students Counselor (Assistant Professor)	98996 94624	vditrd@yahoo.com
5.	Dr. Vanshika Gupta	Students Counselor (Assistant Professor)	8527477159	vditrd@yahoo.com
6.	Ms. Neelam	Student Member	9654574470	vditrd@yahoo.com
7.	Ms. Vanshika Giri	Student Member	7703 969 492	vditrd@yahoo.com
8.	Nagma Khan	Student Member	9213225435	vditrd@yahoo.com

Students may also take Consultation from The Below Stated Experts

Sr. No.	Name	Designation	Contact No.	Email.ID
1.	Dr. Anil Chandra	Medical Practioner	9999777152	Dranilchandra2@gmail.com
2.	Mrs. Ashalata Bedant	Psychologist	8700646032	ashalata80@gmail.com

Principal/
V.D.I.T

V.D. Institute of Technology DIRECTOR New Delhi

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Ref. No. : VDIT/2025/SGRC/ELECTION/01 DATE :- 12/10/2025

V.D.INSTITUTE OF TECHNOLOGY

KRISHAN VIHAR, NEW DELHI 110086

Grievance Redressal Cell

As suggested by University Grants Commission New Delhi the Institute has established a Grievance Redressal Cell, to Provide a Mechanism for Redressal of Students Grievances and ENSURE the Transparency in academic affairs and prevention of unfair practices etc. the function of the Cell is to look into the complaints lodged / reported by any students and analysis of problems.

Anyone with a genuine Grievance may approach the principal in person or in consultation with the in charge of Grievance Redressal Cell. In case the person is unwilling to appear in self, grievances may be dropped of the Grievance Cell at here be sent through email to the officer in charge of Students Grievance Cell.

Principal
V.D.I.T.

V.D. Institute of Technology New Delhi DIRECTOR

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Ref. No. **VDIT/2025/SGRC/ELECTION/02** **DATE :- 01/10/2025**

Students Counsellor

Mrs. Ashalata Bedant (Assistant professor) has been appointed as a Student's Counselor **during 2025-2026** in our Institute. She had done Master Degree in Psychology. She is guiding Counselling the Student's time to time.

Thanks & Regards

Principal
V.D.I.T.

V.D. Institute of Technology DIRECTOR New Delhi

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Ref. No. : VDIT/2025/SGRC/03 DATE :- 30/10/2025

Students Appeal Complaint and Grievances

1. **Academic Grievance: -**
   a. Issues Related to Examination.
   b. Issues related to Study.

►Solution: - Issues Related to study discussed with Principal and Problem is resolved.

2. **Administrative Decision, Services or facilities.**
   a. Issues related to sitting facility.
   b. Issues related to Drinking Water/ Washroom Facilities.
   c. Issue related to hygiene.

►Solution: - Issues Related to sitting facility were resolved by providing proper sitting facilities to students.

3. **Grievance about a Students behavior towards other Students.**
   a. Issues related to quarrel.

►Solution: - Students discussed the issues with class Teacher and Principal and Resolved the Problem together.

Principal
V.D.I.T.

V.D. Institute of Technology DIRECTOR New Delhi

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Ref. No. : **VDIT/2025/SGRC** **DATE :- 15/09/2025**

Minutes of the Meeting of Grievance Committee Held on 15.09.2025

The Meeting of the Standing established cum- Grievance Committee Held on 15.10.2025 at 12:00 PM in the Selection Committee Room.

Following were Present: -

Sr. No.	Name	Designation
1.	Dr. Prince Parmar	Principal
2.	Dr. S.K. Mishra	Associate Professor
3.	Mr. Jay Kumar	Nodal Officer
4.	Ms. Vanshika Gupta	Students Counselor (Assistant Professor)
5.	Ms. Neelam	Student Member
6.	Ms. Vanshika Giri	Student Member
7.	Nagma Khan	Student Member

Item No 01:- To consider the appeal dated 15.09.2025 for Career Advancement session.
Response:- The committee consider the appeal of students.
Item No 02 :- Responses Received from the Suggestion box.
Career Advancement Session was arranged.
Response: - Regarding the above suggestions received, Student Grievance Committee suggested that immediate action must be taken.

Principal V.D. Institute of Technology DIRECTOR New Delhi

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Ref. No. : VDIT/2025/SGRC

DATE :- 03/06/2026

Action Taken Against Grievances (To Be Done By (SGRC)

From 01st July 2025 to 30 June 2026

Sr. No.	Student Name	Enrolment No.	Types/Details of Grievances	Date of Incident	Action Taken	Concern Teacher Name
01.	Simran	00617402125	Learning Problem	20.10.2025	Counselling	Ms. Ashalata Bedant

A) Action Taken

1. Simran – Counselling

Principal
V.D.I.T.

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