



V.D. (VARUN DHAKA) INSTITUTE OF TECHNOLOGY

Recognized by : NATIONAL COUNCIL FOR TECHNICAL EDUCATION (NCTE)
Affiliated to : GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI
Krishan Vihar, Near Sector-20, Rehini, New Delhi- 110086
Tel.: 98992221371, 9810858740 | E-mail: vditnc@yahoo.com

Ref. No. : VDIR/2025/Appointment/Counsellor/001

DATE :- 15/10/2025

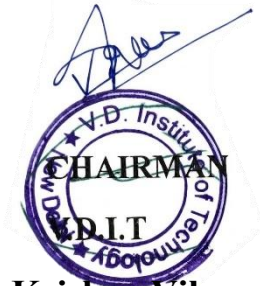
ORDER OF APPOINTMENT

This is to inform that **Dr. Rabinder (Psychologist)**, residing at Push Vihar, Saket, Delhi, Mobile No. 9818059568, has been appointed as the Consultant at V.D. (Varun Dhaka) Institute of Technology, Krishan Vihar, New Delhi – 110086, with effect from 01st March 2025.

Dr. Rabinder shall render professional services in the area of mental health counselling, psychological assessment, and related guidance to students and staff as per the institutional requirements and schedule mutually agreed upon.

Dr. Rabinder is expected to uphold the values, confidentiality norms, and professional ethics of the institution during the period of engagement. Dr. Rabinder will be available at the institute every Friday for counselling of students or faculty members between 10:00 AM and 1:00 PM.

This appointment comes into effect from **01.03.2025** and shall remain valid until further orders.



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MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is made and entered into on 01.03.2025, by and between:

1. V.D. (VARUN DHAKA) INSTITUTE OF TECHNOLOGY

Located at: Krishan Vihar, New Delhi – 110086.

(Hereinafter referred to as "The Institute")

2. DR. RABINDER (PSYCHOLOGIST)

Residing at: Push Vihar, Saket, Delhi.

Mobile No.: 9818059568.

(Hereinafter referred to as "Dr. Rabinder" or "The Consultant")

WHEREAS :

The Institute aims to provide professional guidance and counselling services to students and faculty for their academic and personal well-being.

Dr. Rabinder, having expertise in Psychology, Counselling, Mental Health, etc., agrees to provide professional services as a consultant to the Institute under the terms and conditions mentioned herein.

1. SCOPE OF SERVICES

Dr. Rabinder shall provide the following services to the Institute:

1.1 Conduct counselling sessions for students and faculty on academic, personal, and psychological issues.

1.2 Deliver expert advice, workshops, and training programs as required.

1.3 Assist in the overall mental well-being and development of students through structured programs.

1.4 Guide and support students in career development and stress management.

1.5 Provide written reports and recommendations if necessary.

2. REMUNERATION & PAYMENT TERMS

2.1 The Institute shall pay Dr. Rabinder a remuneration of ₹2,500/- (Rupees Two Thousand Five Hundred only) per visit to the Institute.

2.2 Payment shall be made via Bank Transfer within 2–3 days after each visit.

2.3 In case of additional sessions beyond regular visits, payment shall be discussed and mutually agreed upon.

2.1 The Institute shall pay Dr. Rabinder a remuneration of ₹2,500/- (Rupees Two Thousand Five Hundred only) per visit to the Institute.

2.2 Payment shall be made via Bank Transfer within 2–3 days after each visit.

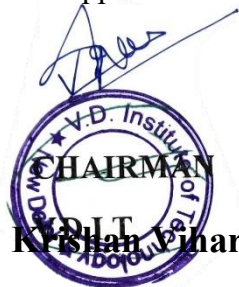
2.3 In case of additional sessions beyond regular visits, payment shall be discussed and mutually agreed upon.

3. CONCESSIONAL SESSIONS AT CLINIC

3.1 Dr. Rabinder shall also provide concessional counselling sessions at 50% of the standard charges at the consultant's clinic (if any) for students and faculty of the Institute.

3.2 The concessional fee shall range between ₹500 to ₹1,000 per session, depending on the nature of consultation.

3.3 Appointments for concessional sessions shall be pre-booked through the Institute.



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4. TERM & TERMINATION

4.1 This MOU shall remain in effect for One Year, starting from March 01, 2025 to February 28, 2026, unless extended or terminated earlier by mutual consent.

4.2 Either party may terminate this agreement with a 30 days' written notice.

4.3 In the event of a breach of agreed terms by either party, the MOU may be terminated with immediate effect.

5. CONFIDENTIALITY

5.1 Dr. Rabinder shall maintain strict confidentiality regarding the personal details and issues discussed during counselling sessions.

5.2 Any records, reports, or information shared during the collaboration shall remain confidential and shall not be disclosed to third parties without prior consent.

6. GENERAL TERMS & CONDITIONS

6.1 The services provided under this MOU shall not constitute an employer-employee relationship between the Institute and Dr. Rabinder.

6.2 Any dispute arising from this agreement shall be resolved amicably through mutual discussions.

6.3 Any modification to this MOU must be made in writing and signed by both parties.

7. SIGNATURES

Both parties agree to the terms and conditions stated above and hereby sign this Memorandum of Understanding on the date mentioned below.

For V.D. (VARUN DHAKA) INSTITUTE OF TECHNOLOGY

Director

V.D. (Varun Dhaka) Institute of Technology
Krishan Vihar, New Delhi – 110086

Date: 01 MAR 2025

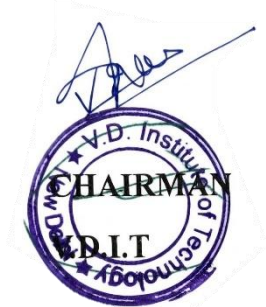
For Dr. Rabinder

Dr. Rabinder

Consultant

Address: Push Vihar, Saket, Delhi

Mobile No.: 9818059568



Krishan Vihar, New Delhi – 110086