



V.D. (VARUN DHAKA) INSTITUTE OF TECHNOLOGY

Recognized by : NATIONAL COUNCIL FOR TEACHER EDUCATION (NCTE)
Affiliated to : GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI
Krishan Vihar, Near Sector-20, Rohini, New Delhi-110086
Tel. : 8882523711, 9810858750 | E-mail : vditrd@yahoo.com

Ref. No.

Dated :

Students Grievance and Redressal Committee Members 2023-2024

The Following Persons are hereby Nominated as the Member of the students
Grievance and Redressal Committee

Sr.No	Name	Designation	Contact No.	Email.ID
1	Dr. Prince Parmar	Principal	9868955054	princeparmar815@gmail.com
2	Dr.S.K. mishra	Associate Professor	9818059568	skmishra.vdit@yahoo.com
3	Ms. Priyanka	Nodal Officer	9654625275	vditrd@yahoo.com
4	Ms. Jyotsana Thakur	Students Counsler (Assistant Professor)	8383090456	vyotsanathakur42560@gmail.com
5	Ms.Anuradha Vashisht	Students Counsler (Assistant Professor)	8700646032	radha.vash@gmail.com
6	Ms. Taniya Chadha	Student Member	7011161291	vditrd@yahoo.com
7	Mr. Mukul	Student Member	7982063234	vditrd@yahoo.com
8	Mr. Narayan	Student Member	8851157450	vditrd@yahoo.com

Students may also take Consultation from The Below Stated Experts

Sr.No	Name	Designation	Contact No.	Email.ID
1	Dr. Anil Chandra	Medical Practioner	9999777152	Dranilchandra2@gmail.com
2	Mrs. Ashalata Bedant	Psychologist	8700646032	ashalata80@gmail.com

Thanks & Regards

Dr. Prince Parmar
Principal
V.D.I.T





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Dated :

Ref. No. Minutes of the Meeting of Grievance Committee Held on 22.10.2023

The Meeting of the Standing established Cum- Grievance Committee Held on 22.10.2023
at 12:00 PM in the Selection Committee room of Principal Office

Following were Present:-

Sr. No.	Name	Designation
1	Dr. Prince Parmar	Principal
2	Dr. S. K. Mishra	Associate Professor
3	Ms. Priyanka	Nodal Officer
4	Ms. Jyotsana Thakur	Students Counsler (Assistant Professor)
5	Ms. Anuradha Vashisht	Students Counsler (Assistant Professor)
6	Ms. Taniya Chadha	Student Member
7	Mr. Mukul	Student Member

Item No 01 :- To consider the appeal dated 09.09.2023 for Transport Facility.

Response:- The committee consider the appeal of students.

Item No 02 :- Responses Received from the Suggestion box.

Sports Equipments Facility

Response:- Regarding the above suggestions received from students committee suggested that immediate action must be taken.





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Ref. No.

Dated :

Minutes of the Meeting of Grievance Committee Held on 28.12.2023

The Meeting of the Standing established Cum- Grievance Committee Held on 28.12.2023

The Meeting of the Standing established Cum- Grievance Committee Held on 28.12.2023

28.12.2023 at 12:00 PM in the Selection Committee room of Principal Office

Following were Present:-

Sr. No.	Name	Designation
1	Dr. Prince Parmar	Principal
2	Dr.S.K. mishra	Associate Professor
3	Ms. Priyanka	Nodal Officer
4	Ms. Jyotsana Thakur	Students Counsler (Assistant Professor)
5	Ms. Anuradha Vashis	Students Counsler (Assistant Professor)
6	Ms. Taniya Chadha	Student Member
7	Mr. Mukul	Student Member

Item No 01 :- To consider the appeal dated 02.12.2023 for sports Facility.

Response:- The committee consider the appeal of students.

Item No 02 :- Responses Received from the Suggestion box.

Sports Equipments Facility

Response:- Regarding the above suggestions received from students committee suggested that immediate action must be taken.





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Ref. No.

Dated :

Students Counsellor

Mrs. Ashalata Bedant (Assistant professor) has been appointed as a Student's Counsellor during 2023-2024 in our Institute. She had done Master Degree in Psychology. She is guiding Counselling the Student's time to time.

Thanks & Regards

Principal
V.D.I.T.





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Ref. No.

Dated :

Students Appeal Complaint and Grievances.

1. Academic Grievance: -

- a. Examination Related issues
- b. Issues related to marksheet

► Solution: -Academic related issued discussed with Principal and Problem is resolved.

2. Administrative Decision, Services or facilities

- a. Issues related to sitting facility
- b. Issues related to Water facilities
- c. issue related to hygiene

► Solution: - Facilities related issues were resolved by providing RO Water facilities, proper sitting facilities & hygiene.

3. Grievance about a Students behavior towards other Students.

- a. Issues related to bullying.

► Solution: - Students discussed the issues with class Teacher and Principal and Resolved the Problem together.

Principal

V.D.I.T.





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Ref. No.

Dated :

Action Taken Against Grievances (To be Done by CSGRC)

From 01st July 2023 to June 2024

Sr. No.	Name of Students	Enrollement No.	Types/ Detail of Grievance	Date of Incident	Action Taken	Concern Teacher Name
1	Nishi Sharma	35217402123	Adjustment problem	10.11.2023	counselling	Ms. Ashalta Bedant

A) Action Taken

1 Nishi sharma - counselling





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Ref. No.

Dated :

Action Taken Against Grievances (To be done by CSGRC)

From 01st July 2023 to June 2024

Sr. No.	Name of Students	Enrollement No.	Types/ Detail of Grievance	Date pf Incident	Action Taken	Concern Teacher Name
1	Sabina	1517402122	Individual	10.01.2024	counselling	Ms. Ashalta Bedant
2	Mahak	317402123	Examination Grievance	19.04.2024	counselling	Ms. Ashalta Bedant

A) Action Taken

- 1 Sabina - counselling
- 2 Mehak -counselling



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KRISHAN VIHAR, NEW DELHI 110086

Grievance Redressal Cell

As suggested by University Grants Commission New Delhi the Institute has established a Grievance Redressal Cell, to Provide a Mechanism for Redressal of Students Grievances and ENSURE the Transparency in academic affairs and prevention of unfair practices etc. the function of the Cell is to look into the complaints lodged / reported by any students and analysis of problems.

Anyone with a genuine Grievance may approach the principal in person or in consultation with the in charge of Grievance Redressal Cell. In case the person is unwilling to appear in self, grievances may be dropped of the Grievance Cell at here be sent through email to the officer in charge of Students Grievance Cell.

Principal
V.D.I.T.