



V.D. (VARUN DHAKA) INSTITUTE OF TECHNOLOGY

Recognized by : NATIONAL COUNCIL FOR TEACHER EDUCATION (NCTE)
Affiliated to : GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI
Krishan Vihar, Near Sector-20, Rohini, New Delhi-110086
Tel. : 8882523711, 9810858750 | E-mail : vditrd@yahoo.com

Ref. No.

Dated :

Memorandum

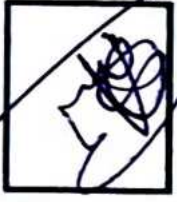
1. Duty leave is granted for performing duty assigned by the University.
2. Grant of leave on Medical Certificate
3. A regular Teacher 12 Casual Leave in a year for Domestic and Private Affairs.
4. Special Casual leave is granted for Educational Conference Seminar or activities conducted by university.
5. Study leave is granted for higher studies.



Rs.

500/-

Receiver's Signature



the sum of Rupees
on account of
by Cash/ Cheque No. Date

RECEIVED with thanks from V.D. INSTITUTE OF TECHNOLOGY

Dr Prince Kumar

V.D. INSTITUTE OF TECHNOLOGY

KRISHAN VIHAR, NEW DELHI-110086

Voucher No.

Dated 24/08/2019

DEBIT

Rs. AMOUNT P.

Payment for Seminar purpose

500/-

RUPEES

TOTAL Rs.

CREDIT

RUPEES

TOTAL Rs.

500/-

Accountant

Chairman / Secretary



V.D. INSTITUTE OF TECHNOLOGY

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CERTIFICATE

Is Given To

Ms. Jyotsana Thakur

ASSISTANT
PROFESSOR

For her achievement in the field of Education
and proves that he/She is competent in his field

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V.D. INSTITUTE OF TECHNOLOGY

**MERIT
CERTIFICATE**

Is Given To

Ms. Sheema Amin

**ASSISTANT
PROFESSOR**

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Dr. Mamju Bala

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Ref. No.

Dated :

CUBIC STAFF ROOM





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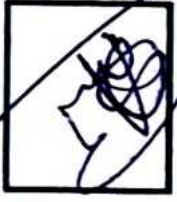
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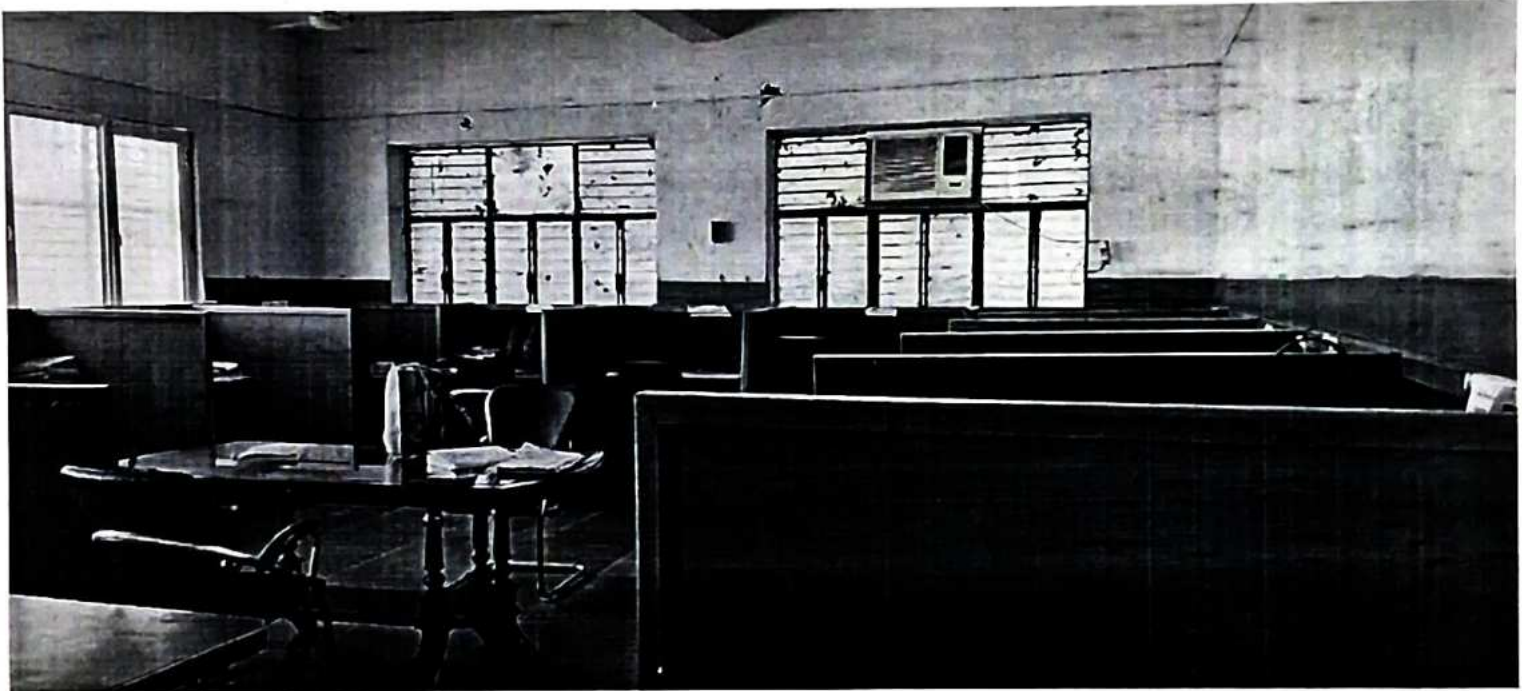
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TO WHOM IT MAY CONCERN

This is to Certify that the Institute has the Policy for:-

1. Conferring best teacher / resource awards
2. Granting Study Leave to Staff
3. Disbursing funds / Conveyance, Seminars and Workshop etc.
4. Allowing Staff to attend refresher Course / Orientation Programme etc.
5. Permitting Staff to use Computer in the Lab and the Internet in the Campus.

Principal

V.D.I.T.

