



# V.D. (VARUN DHAKA) INSTITUTE OF TECHNOLOGY

Recognized by : NATIONAL COUNCIL FOR TEACHER EDUCATION (NCTE)  
Affiliated to : GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI  
Krishan Vihar, Near Sector-20, Rohiri, New Delhi-110086  
Tel. : 8882523711, 9810858750 | E-mail : vditrd@yahoo.com

Ref. No. ....

Dated : .....

## Memorandum

1. Duty leave is granted for performing duty assigned by the University.
2. Grant of leave on Medical Certificate
3. A regular Teacher 12 Casual Leave in a year for Domestic and Private Affairs.
4. Special Casual leave is granted for Educational Conference Seminar or activities conducted by university.
5. Study leave is granted for higher studies.

Principal  
V.D.I.T.



Lim's Name

Dr. Uma Sinha

# VOUCHER

No.

Date

23/9/22

## PARTICULARS

DEBIT

Payment for Conference purpose

500/-

TOTAL ₹

CREDIT

TOTAL ₹

500/-

Approved by

Signature

Receiver's Signature

Receiver Stamp



9

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Firm's Name

Ms. Tqotkama Thokur

**VOUCHER**

No.

Date

18/11/22

PARTICULARS -

DEBIT Payment given for conference.

500/-

TOTAL ₹

CREDIT

TOTAL ₹

500/-

Approved by

*[Signature]*

Authorised by



Firm's Name

Ms. Ashok

**VOUCHER**

No.

Date

20/12/22

PARTICULARS

DEBIT Payment for Conference

CREDIT

TOTAL ₹

TOTAL ₹

Approved by  
Signature

Receiver's Signature

Receiver's Stamp

₹	100/-	
	100/-	



Firm's Name

Ms. Anshu Chandra

# VOUCHER

No. \_\_\_\_\_

Date

15/9/23

## PARTICULARS

DEBIT Payment for Conference

500/-

TOTAL ₹

CREDIT

TOTAL ₹

500/-

Approved by

Receiver's Signature

Revenue Stamp



V.D (Varun Dhaka) Institute Of  
Technology

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University, New Delhi)

# Merit Certificate

THE FOLLOWING AWARD

*Dr. Uma Sinha*  
Associate Professor  
VDIT

for his achievement in the field of education and proves  
that he /She is competent in his field.

*Prasen Mishra*  
Director  
VDIT



★ ★ ★ ★ ★

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University, New Delhi)

## Merit Certificate

THE FOLLOWING AWARD IS GIVEN

*Dr. S. K. Mishra*  
**Snr. Assistant Professor**  
**VDIT**

for his achievement in the field of education and proves  
that he /She is competent in his field.

*Pawan Mehta*

**Director**  
**VDIT**



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# Merit Certificate

THE FOLLOWING AWARD IS GIVEN TO

*Mr. Lalit Kumar*  
**Librarian**  
**VDIT**

for his achievement in the field of education and proves  
that he /She is competent in his field.

*Prem Mehra*  
**Director**  
**VDIT**





Donor's Name

Dr. Lince Pasmar

# VOUCHER

No. \_\_\_\_\_  
Date 20/8/22

## PARTICULARS

DEBIT Payment for workshop

	₹	P.
	500/-	
TOTAL ₹	500/-	

Receiver's Signature

*[Signature]*



# VOUCHER

Firm's Name

Dr. Paad Maheshwari

No

Date

14 / 8 / 2023

PARTICULARS

DEBIT Payment for workshop

TOTAL ₹

500

CREDIT

TOTAL ₹

500

Approved by

Signature

Receiver's Signature





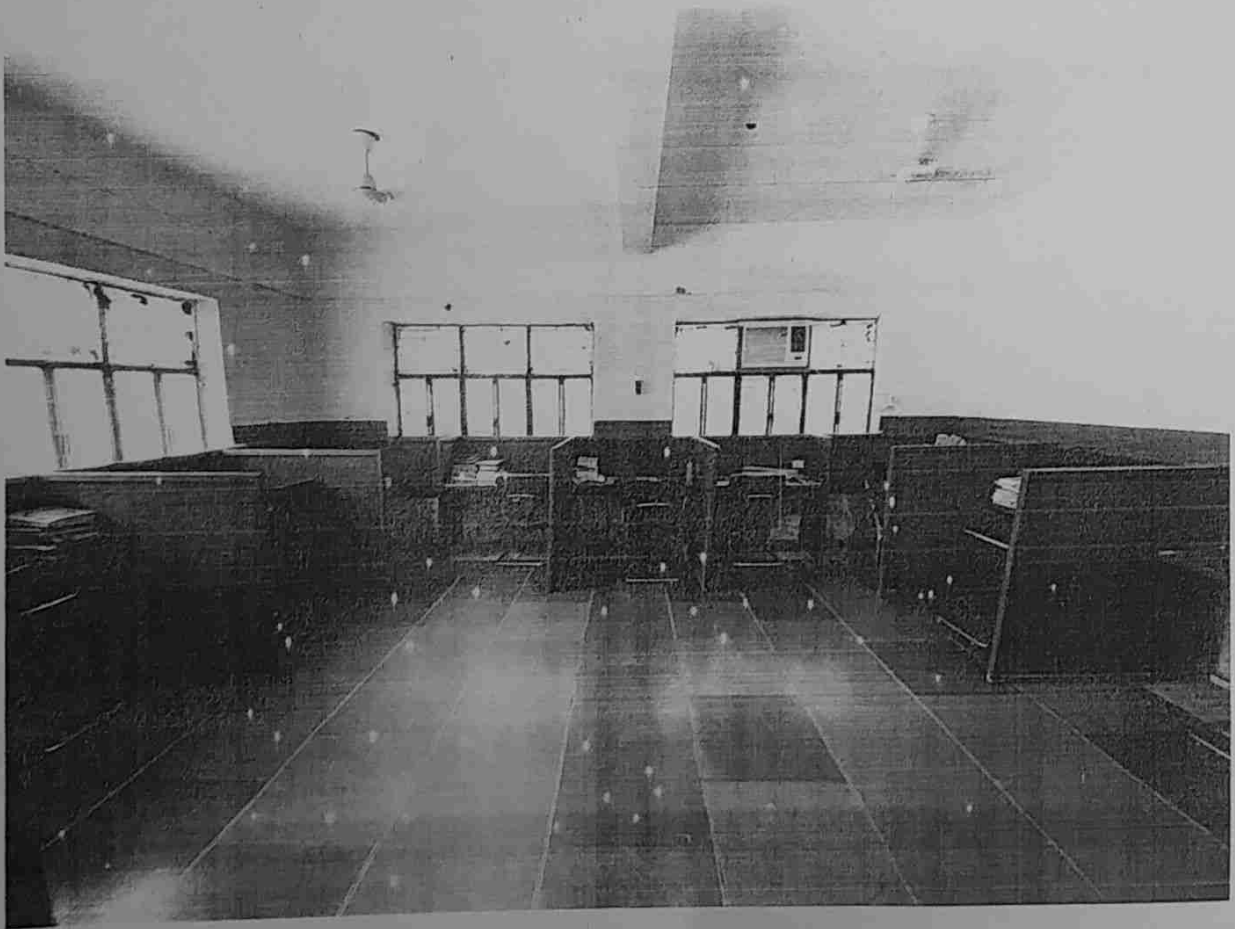
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## CUBIC STAFF ROOM





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## TO WHOM IT MAY CONCERN

This is to Certify that the Institute has the Policy for:-

1. Conferring best teacher / resource awards
2. Granting Study Leave to Staff
3. Disbursing funds / Conveyance, Seminars and Workshop etc.
4. Allowing Staff to attend refresher Course / Orientation Programme etc.
5. Permitting Staff to use Computer in the Lab and the Internet in the Campus.

Principal

V.D.I.T

