



V.D. (VARUN DHAKA) INSTITUTE OF TECHNOLOGY

Recognised By:- National Council For Teacher Education (NCTE)
Affiliated to :- Guru Gobind Singh Indraprastha University, Delhi (GGSIPU)
Krishan Vihar, New Delhi-110086, Tel.: 9818623620, 8882523711
E-mail: vditrd@yahoo.com, Website: www.vdit.org

Students Grievance and Redressal Committee Members 2022-2023

The following Persons are hereby Nominated as the Member of the
Students Grievance and Redressal Committee.

Sr. No.	Name	Designation	Mobile	E-Mail I.D.
1	Dr. Uma Sinha	Principal	9856139098	umsinha@rediffmail.com
2	Dr. S.K.Mishra	Associate Professor	9818059568	skmishra.vdit@gmail.com
3	Mr. Manish Rana	Nodal Officer	9999630474	manishrana.921151720@gmail.com
4	Ms. Jyotsana Thakur	Students Counselor (Assistant Professor)	8383090456	jyotsanathakur42560@gmail.com
5	Dr. Prince Parmar	Students Counselor (Assistant Professor)	9868955054	princeparmar815@gmail.com
6	Ms. Jyoti Chaudhary	Student Member	9990513107	chaudharyjyoti603@gmail.com
7	Ms. Taniya Chadha	Student Member	7011161291	taniyachadha98@gmail.com
8	Ms. Anjali Dogra	Student Member	8750664013	anjalidogra1611@gmail.com

Students may also take consultation from the below stated experts

1	Dr. Anil Chandna	Medical Practitioner	9711058872	dranilchandna2@gmail.com
2	Dr. Amulya Bharat	Psychiatrist	9868007906	contact@yourdomain.com
3	Mrs. Ashalata Bedant	Psychologist	8700646032	ashalata80@gmail.com

Thanks & Regards

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Dr. Uma Sinha
Principal
V.D.I.T.



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Tel. : 882523711, 9810858750 | E-mail : vditrd@yahoo.com

Ref. No.

Dated :

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5	Dr.Prince Parmar	Students Counselor (Assistant Professor)	9868955054	princeparmar815@gmail.com
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Dated :

Ref. No.

Minutes of the Meeting of Grievance Committee Held on 17.08.2022

- The Meeting of the Standing Establishment Cum- Grievance Committee held on 17.08.2022 at 02:30 pm in the Selection Committee room of Principal office.
- Following were Present:-

Sr.No.	Name	Designation
1	Dr. Uma Sinha	Principal
2	Dr.S.K.Mishra	Principal (Officiating)
3	Mr.Manish Dana	Nodal Officer
4	Ms.Jyotsana Thakur	Students Counselor (Assistant Professor)
5	Mrs.Jyotsana Thakur	Students Counselor (Assistant Professor)
6	Pushkhar Malhotra	Student Member
7	Muskan Dangi	Student Member

Item No 01 :- To consider the appeal dated 15.07.2022 for Transport facility.

Response:- The committee consider the appeal of students.

Item No:- 02 :- Responses Received from the Suggestion box.

Canteen facility

Whiteboard facility in the Classroom.

Response:- Regarding the above suggestions received from students, committee suggested that immediate action must be taken.





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Ref. No. _____

Dated : _____

Minutes of the Meeting of Grievance Committee Held on 26.11.2022

The Meeting of the Standing Establishment Cum- Grievance Committee held on 26.11.2022 at 12:00 pm in the Selection Committee room of Principal office

➤ Following were Present:-

Sr.No.	Name	Designation
1	Dr. Uma Sinha	Principal
2	Dr.S.K.Mishra	Principal (Officiating)
3	Mr.Manish Rana	Nodal Officer
4	Ms. Jyotsana Thakur	Students Counselor (Assistant Professor)
5	Mrs. Ashalata Bedant	Students Counselor (Assistant Professor)
6	Pushkhar Malhotra	Student Member
7	Muskan Dangi	Student Member

Item No :- 01 :- Responses Received from the Suggestion box.

Response :- Washroom Cleanliness

Drinking water facility.

Response :- Regarding the above suggestions received from students, committee suggested that immediate action must be taken





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Ref. No.

Dated :

Students Counsellor

Mrs. Ashalata Bedant (Assistant professor) has been appointed as a Student's Counsellor during 2022-2023 in our Institute. She had done Master Degree in Psychology. She is guiding Counselling the Student's time to time.

Thanks & Regards

Principal

V.D.I.T.





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Ref. No.

Dated :

Students Appeal Complaint and Grievances

1. Academic Grievance: -

- a. Issues related to Course Registration
- b. Issues about Change of Specialization
- c. Examination Related issues

➤ Solution Academic related issues discussed with Principal and Problem is resolved.

2. Administrative Decision, Services or facilities

- a. Issues related to Transport facility
- b. Issues related to Canteen
- c. Issues related to Water facilities

➤ Solution:- Facilities related issues were resolved by providing Transport Facility, unfair treatment and RO Water facilities and fresh food items in canteen.

3. Grievance about a Students behavior towards other Students.

➤ Solution Students discussed the issues with class Teacher and Principal and Resolved the Problem together.

Principal
V.D.I.T.



Action Taken Against Grievances (To be done by CSGRC)

From 01st July 2022 to June 2023

Sr.No.	Name of Student	Enrollment No	Type / Detail of Grievance	Date of Incident	Action Taken	Concern Teacher Name
1	DIKSHA	00217402121	INDIVIDUAL GRIEVANCE	11.07.2022	COUNSELLING	MS. ASHALATA BEDANT
2	SAMEEKSHA	011117402121	ADJUSTMENT PROBLEM (INDIVIDUAL GRIEVANCE)	25.07.2022	INDIVIDUAL COUNSELLING	MS. SHALINI PARBHAKAR
3	MAHIMA GAUTAM	02217402121	DISCRIMINATION	12.03.2022	GIVE SUGGESTIONS AND DISCUSS ABOUT IMPORTANCE OF SOCIALIZATION LIKE FAMILY, SOCIETY AND PEER GROUP	DR. UMA SINHA
4	MUSKAN	35217402121	INDIVIDUAL GRIEVANCE	07.10.2022	COUNSELOR INTERACT ABOUT PERSONAL AND PROFESSIONAL LIFE STYLE	MS. ASHALATA BEDANT
5	RENU KUMARI	35317402121	BULLYING	09.11.2022	CREATE A POSITIVE BEHAVIOUR SUPPORT	DR. UMA SINHA
6	RIYA DUBEY	35717402121	BULLING	22.11.2022	INSTALLATION OF RECORDING DEVICES AFTER PERSONAL COUNSELLING WAS DONE	MS. ASHALATA BEDANT

A) Action Taken

1. DIKSHA- COUNSELLING.
2. SAMEEKSHA- INDIVIDUAL COUNSELLING.
3. MAHIMA GAUTAM- GIVE SUGGESTION AND DISCUSS ABOUT IMPORTANCE OF SOCIALIZATION LIKE FAMILY, SOCIAL AND PREE GROUP.
4. MUSKAN- COUNSELOR INTERACTED ABOUT THE PERSONAL AND PROFESSIONAL LIFE STYE.
5. RENU KUMARI- CREATE A POSITIVE BEHAVIOUR SUPPORT.
6. RIYA DUBEY- INSTALLATION OF RECORDING DEVICES AFTER PERSONAL COUNSELLING WAS DONE.



Action Taken Against Grievances (To be done by CSGRC)

From 01st July 2022 to June 2023

Sr.No.	Name of Student	Enrollment No	Type / Detail of Grievance	Date of Incident	Action Taken	Concern Teacher Name
1	PRATIBHA KHANNA	00617402121	PROCRASTINATION (ADJUSTMENT PROBLEM	02.12.2022	MOTIVATIONAL INTERVENTION THERAPY	MS.ASHALATA BEDANT
2						
3						
4						
5						
6						

A) Action Taken

1. PRATIBHA KHANNA- MOTIVATIONAL INTERVENTION THERAPY.



**Action Taken Against Grievances (To be done by CSGRC)
From 01st July 2022 to June 2023**

Sr.No.	Name of Student	Enrollment No	Type / Detail of Grievance	Date of Incident	Action Taken	Concern Teacher Name
1	BUSHRA SAIJI	00717402122	INDIVIDUAL GRIEVANCE	06.02.2023	MEDITATION THERAPY COUNSELLING	MS.ASHALATA BEDANT
2	YUKTI SINGH RANA	01217402122	BULLYING	10.04.2023	CREATE A POSITIVE BEHAVIOUR SUPPORT	MS. SHALINI PRABHAKAR
3						
4						
5						
6						

A) Action Taken

1. BUSHRA SAIJI-MEDITATION THERAPY COUNSELLING
2. YUKTI SINGH RANA- CREATE A POSITIVE BEHAVIOUR SUPPORT

